



## New Mexico State Organization Officers and Committee Chairmen Report



### NMSO Spring Convention Executive Board Meeting April 28, 2023

**Send to:** Corresponding Secretary, Jane Williams at [Jane.williams.1988@gmail.com](mailto:Jane.williams.1988@gmail.com)

and President Pat Graff at [pgraff@aol.com](mailto:pgraff@aol.com) by April 7, 2023.

Please complete *each* section to inform the membership of your office or committee's responsibilities.

Date: April 1, 2023

Your Name: Connie Holden

Your State Office or the State Committee You Chair: NMSO Webmaster

Charges during this period:

- Work with state officers and committees to develop and/or update information and forms needed by the NMSO members and post those updates on the website in a timely manner.
- Update all information on a regular basis: state officer/personnel information; chapter information; international information.
- Work with the editor of the NewsRunner to place issues online.
- Prepare the website to take payments.
- Work with state officers to develop a user friendly, easy to access website.
- Work with state officers to determine which individuals need the password for specific password protected pages.

Outcomes:

- The website has been upgraded so that we can have password protected pages, as well as accept payments, when we are ready to do so.

Recommendations requiring action by Executive Board: N/A

Rationale: N/A

Respectfully Submitted,

Connie Holden